

## MINUTES OBPL TRUSTEES MEETING

November 10, 2021

Present: Marney Toole, Scottie Vail, Pam Melrose, Heather Boyle. By phone, Kathy Taylor. Absent: Pat Washington. Staff: Allyson Malik. Visitors: El Edwards, Pat Dodds.

The meeting was called to order by the Chair at 3:32 pm.

MSP: To approve the minutes of the October 14, 2021 meeting as read.

The Chair announced that she would give each Trustee an opportunity to speak during discussions including Kathy who was on the phone. Votes will be held by roll call.

Covid impact update: Allyson reviewed the changes since October. "Welcome" has been added to the sign on the Children's Room door and will be added to the sandwich board outside the parking lot entrance. A doorbell was added to the Pacific Avenue door but, due to disruption caused by construction of the new Town Hall on the parking lot side, the Pacific Avenue door is now open with monitoring by the Staff. Capacity in the Children's Room has increased to 15 and there are no time limits in the library. Magazines and newspapers are now downstairs in the lounge area. Wake-up Wednesdays are going well, there was good attendance both last week (the first week of Wake-up Wednesdays) and today, totaling over 20 each week. Tony's Market has the coffee and snacks ready for pickup. The Secretary was asked to thank Tony's for donating these items.

Allyson reported that advertisements for the Children's Librarian position have been out for 2 weeks and will continue until November 30, 2021. So far, one application has been received.

Review of By-Law changes: The Trustees received copies of the changes by email and, other than one typo, no other edits were suggested. A question arose concerning Article 9, section 1, Amending the By-Laws. It was suggested that this By-Law, as written, is at best ambiguous and possibly is at odds with Robert's Rules of Order as well as another library By-Law. A brief discussion was held after which the Chair tabled the matter until the next regular meeting. Trustees were asked to propose revised wording should they think it necessary.

2.

Strategic Plan Progress Report: Allyson and Nina were thanked for making this report available on-line prior to the meeting. She pointed out the Covid restrictions have had a major impact on specific goals. She would like to prioritize intergenerational activities in the future. There is an Action Plan written each January describing more detailed objectives for one year. Allyson will share this with the Trustees next January. A suggestion was made that the library lobby could be utilized to post drawings and plans for major town projects such as new buildings and the Streetscape Master Plan.

Holiday Schedule: Allyson requested approval of early closing (1pm) on Friday, December 24, 2021 as this is not the official holiday. The Board was unanimous in feeling that the library should be closed all day on the 24<sup>th</sup>. Town offices will be closed as well.

MSP: To close the Library for the day on December 24, 2021.

Public WiFi: Allyson shared that a complaint has been made concerning the 24-hour outdoor WiFi availability. If it is to be on the Select Board's agenda she will let us know ahead of time.

There were no questions regarding Allyson's and Nina's reports which were received on-line prior to the meeting.

Public Comment: El shared that the Book Nook is doing well and that the addition of children's books has given it a boost.

MSP: To adjourn the meeting at 4:50 pm.

Actions: The Secretary will send a thank you note to Tony's Market for providing coffee and snacks on Wake-up Wednesdays.

Allyson will follow-up on the complaint and notify the Trustees if the matter is to be discussed at a Select Board meeting.

Respectfully submitted:

Scottie Vail, Secretary

