

## OBPL Board of Trustees Minutes

October 14, 2021 3:30pm

The meeting was called to order by the Chair at 3:31 pm. Those present: Trustees; Marney Toole, Chair, Pam Melrose, Scottie Vail, Secretary, Pat Washington and Heather Boyle: Staff; Allyson Malik, library Director. Absent; Kathy Taylor, Trustee. Visitors; none.

The Chair welcomed our new members: Pat Washington and Heather Boyle. Allyson also extended her welcome and introduced herself to them.

MSP: To approve the minutes of the September 9, 2021 meeting with two edits.

The Covid Impact update as given by Allyson is available on-line and upon request as part of her monthly report. She noted that the Little Free Library at Post Office square is now being managed and stocked by the library, the lounge area is now available, door duty has been cancelled, with the provision that 2 people are assigned to the Circulation desk. There are tables and chairs available downstairs, new air filters have been purchased and there are no longer any time limits on being inside the library. The Children's room limit has been raised to 45 minutes. Additional computers are available upstairs, Chrome books may be checked out as well as hot-spots and, indoor programs are being planned. Study rooms are still being used as offices for Staff, plexiglass screens will stay in place, appointments for the children's room are still encouraged but walk-ins are also welcome. The Pacific Avenue door is not yet open to the public. The possibility of having a doorbell installed to request entry was suggested.

CHILDREN'S LIBRARIAN SEARCH: See minutes of the last meeting, September 9, 2021. A meeting of the Search committee (Allyson, Mary Jane, Nina and Pam Melrose) has been called on October 15, to begin a new search.

WAKE UP WEDNESDAYS: Allyson reported that early opening, 8 am, on Wednesdays will begin in November 2021 and run through February 2022. Tony's market has graciously offered to supply coffee and pastries on Wednesdays. We will be the only library on the island to open before 10 am. Allyson noted that the library will be open until 6pm on Tuesdays and Thursdays.

2.

BOARD OF TRUSTEES BY-LAWS REVISION: Marney supplied copies of the current By-laws to the trustees. We then went through the By-laws one by one incorporating suggestions for changes by mutual agreement. Marney stated that regardless of absentees or other reductions in members present at a meeting, a quorum is only met if 4 members are present. We arrived at a draft revision of our Bylaws which will be presented and reconsidered at the next meeting.

#### CAPITAL CAMPAIGN REQUEST FOR HOLD PICK-UP LOCKERS:

Allyson presented a request that has been made by the library staff to submit a project for Capital Campaign funding. The staff and Allyson are proposing the purchase of a Hold Pick-Up Locker for outside the lower library entrance. She stated that the need for this upgrade in library service has been researched and six vendors contacted. Prices range from \$13,000 to \$21,000. Access would probably be by keypad. The staff is enthusiastic about this addition and do not think it is an unnecessary burden on their time. A discussion was held with concerns raised that this would add to the workload of the staff, that it's a lot of money and would be hard to manage.

MSP: To approve application to the Capital Campaign for funding of a Hold Pick-Up Locker for the Oak Bluffs Public Library. The vote was 4 in favor and 1 opposed.

Allyson will attend the meeting and present the project. Scottie volunteered to attend to represent the Trustees. Date to be determined.

#### FY22 CALENDAR OF TRUSTEE MEETINGS; CHANGE OF NOVEMBER MEETING:

Because the second Thursday is Veteran's Day, Marney proposed that we meet on Wednesday, November 10, 2021 at 3:30 pm. All present agreed to this change. Marney will send a copy of all meeting dates for the year to the Trustees.

3.

**DIRECTOR'S REPORT:**

Available on-line and by request. Allyson's report was sent and reviewed by the Trustees prior to this meeting. There were no questions.

**ADJOURNMENT:** The meeting was adjourned at 5:10 pm by the Chair.

Respectfully submitted,

Scottie Vail

Secretary