How to use the Gale Databases to access NYT and Proquest database to access Boston Globe through your library’s website

1. Go to our website: Oakbluffslibrary.org
2. Look under e-resources tab
3. Choose Databases OR Newspapers: digital access.

4. If you choose Databases, scroll down to NYT & other Newspapers and magazines, or click on Boston Globe through Proquest—depending on which publication you are looking for. You can also click directly on their titles from here.

5. If you choose Newspapers: digital access, the link will bring you to the database tab above, where you can follow these instructions. There is also a copy of these instructions for download available.

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6. Now you can search by subject, article, or publication title. For the NYT, in order to “browse articles from a particular date,” choose “publication search.” Alternately, choose “advanced search,” then “publication search.”

Alternate option: “Advanced search” → “Publication search” →

7. Type in New York Times, or other title you are looking for. When the results show up, choose the best option.

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8. Now you can choose any date. This will allow you to browse by article. Note: No crossword puzzles, or photographs are available in the database. To browse a different date, use you back button, or open a new tab and redo above process.

9. For the Boston Globe, you will search the Proquest database. Once you have clicked on the Boston globe link from the database list, you will be brought directly to the paper’s listing, click on it.

10. On the next screen, scroll down the page a bit and look for “browse specific issues.” Click on year, month, date and browse!

Still need help? Email your contact details to oakb_mail@clamsnet.org or call: 508-693-9433 and someone will get back to you!

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